



# Exhibitor Registration

**March 13-15, 2020**

Embassy Suites – I-Drive/Convention Center  
8978 International Drive, Orlando, FL 32819

Company Name: \_\_\_\_\_

Representative Name: \_\_\_\_\_

Representative Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ FAX #: \_\_\_\_\_

E-Mail address: \_\_\_\_\_

**The space for the exhibits is 8’x8’ and includes: 1 - 6’ Table; 2 – Chairs; 1 - waste-basket**

Exhibit hall open for set-up on March 13, 2020 at 1:00 PM with exhibits open from 3:30 to 8:30PM.  
March 14, 2020 exhibits open 8:00 AM to 4:00 PM. Exhibits must be disassembled by 5:00 PM.

Exhibits may *not* be in a secured area. Security will *not* be provided by FAPPS, and *insurance is the responsibility of the exhibitor*. FAPPS will *not* be responsible for loss or damage in the exhibitor’s area.

All internet fees, electrical fees, and additional equipment must be arranged through the hotel, by filling out the form attached and sending it in or calling the hotel.

**FAPPS will not be responsible for arranging these items.**

## Exhibitor Fee \$350.00

Fee includes space as outlined above, company name listed in all advertising materials distributed prior to conference, listing on the Exhibitor sign at conference and business card ad in the program. Up to two tickets will be provided for the Friday night Welcome Reception. In addition a representative from your group will be invited to give a brief presentation on your services on March 9, 2019 during the morning session. *All other conference events, advertising, and sponsorship opportunities are outlined on the Conference Registration Form and priced separately.*

**Complete and enclose payment with Conference Registration Form**

\_\_\_\_\_  
Signature of Exhibitor

\_\_\_\_\_  
Date

**Contact: Diana Wardwell, Administrator**

**FAPPS, P.O. Box 72, Melbourne, FL 32902-0072 (321) 952-0820**

**\*A Late Fee of \$25.00 p/p will be applied to Registration forms received after  
February 11, 2020. This includes on-site registration.**

[Cancellation policy](#)

Any cancellation received more than **7 days** prior to the conference will receive a refund less a \$25.00 administrative fee. Any cancellation after that time will **NOT** be given a refund.